

## **HELP and GUIDANCE NOTES** **Making Application to The King's School**

Make sure you read the Admissions Criteria and Admission Arrangements carefully

Read the booklet that your child brings home from the Primary School

...a lot of information is in here which will help you.

For families living within Wolverhampton, it includes a copy of the Supporting Evidence Form and Wolverhampton LA's Common Application Form [CAFI] which you **must** fill in.

We would be delighted to see you and your son/daughter at our **Open Evening or Open Mornings**. These will be held at school on Tuesday October 4th between 6.30 p.m. and 8.30 p.m and Wednesday October 5th and Thursday October 6th from 9.30 a.m. to noon

You can see the school, talk to the teachers, parents, Friends [the PTA] and students.

There is an Admissions Help Desk to explain how to fill in the Supporting Information Form.

The Admissions Officer will be there to help with questions about applying to The King's School

### **Completing the Common Application Form**

**The King's School:** DfE Number = 3364731

#### **Website addresses for online completion of common application forms**

Home LA	address
Wolverhampton	<a href="http://www.wolverhampton.gov.uk/admissions">www.wolverhampton.gov.uk/admissions</a>
Dudley	<a href="http://www.dudley.gov.uk/admissions">www.dudley.gov.uk/admissions</a>
Shropshire	<a href="http://www.shropshire.gov.uk/schooladmissions.nsf">www.shropshire.gov.uk/schooladmissions.nsf</a>
Staffordshire	<a href="http://www.staffordshire.gov.uk/education/Admissions">www.staffordshire.gov.uk/education/Admissions</a>
Walsall	<a href="http://www.walsall.gov.uk/education">www.walsall.gov.uk/education</a>

**If you complete your Common Application Form on line, you will be able to learn about the place you have been allocated on March 1<sup>st</sup> and not have to wait for the postman to deliver your letter.**

If you are not completing the form on line,

\*\*\* Families living within Wolverhampton... send the completed Common Application Form [CAFI] back to your child's Wolverhampton Primary School or directly to the Civic Centre before Tuesday 1st November 1<sup>st</sup> 2011 ...Name The King's School as one of your preferences

\*\*\* Families living outside Wolverhampton...check the closing date and send the completed common application form back to your Home LA before the published deadline...  
...Name The King's School as one of your preferences

If you need independent advice, contact the Wolverhampton Choice Advisor, Emma Pearson 01902 550941

### **Completing the Supporting Information Form**

**1** Fill in all of **PART ONE**

From the Admission Criteria, decide under which Category or Categories you can apply and indicate this in **PART TWO for Faith Places or PART FIVE for Open Places**. You can of course apply under all those which apply to you and your family

**2**

Do you belong to one of the recognised faith communities? (If you do not then go to Part 5, Question 6)

**3**

**Yes ?**

**You can apply for one of the faith places under Category A, B, or C .**

Category A, '**Foundation Places**' are for Church of England families

