

The King's C.E. School

Regis Road
Tettenhall
Wolverhampton
WV6 8XG



Member of the Lichfield Foundation

E-mail: admin@kings-wton.co.uk
Principal: Mr John Allin
Tel: 01902 558333
Fax: 01902 558334

12 July 2010

Dear Parent/Carer

Like many schools we have been reviewing how we communicate with you the parents and carers of our students. We have listened to some of the suggestions you have made especially around communications via email and text.

From September we are moving towards implementing some changes which will involve making more use of email and text messaging. For example, if your son or daughter is absent from school and we do not know the reason, we will contact you by text rather than by telephone.

To help us do this we need to confirm the mobile telephone number and email address you would wish us to contact you on. Can you please complete the proforma on the reverse of this letter and return it to school by Thursday 22 July 2010. Alternatively a copy of this letter is available under the Parents Section of our school website and you can complete and email it direct to the school (ktomlinson@kings-wton.co.uk) It is important that you provide this information and I hope you will help us by providing it before the end of term.

If I can be of any further assistance please do not hesitate to contact me.

Yours sincerely

J Allin (Mr)
Principal



PLEASE RETURN BY THURSDAY 22 JULY 2010 TO STUDENT SERVICES AT THE KING'S SCHOOL OR EMAIL TO ktomlinson@kings-wton.co.uk

Student/s Name.....

Form/s.....

I would prefer to be contacted on

.....Mobile number

.....Email address

Signed..... Date